



SANT DNYANESHWAR SHIKSHAN SANSTHA'S
ANNASAHEB DANGE COLLEGE OF B PHARMACY, ASHTA
(D. Pharm)

Ashta, Tal: Walwa, Dist.: Sangli, Maharashtra, India – 416301

EXAMINATION COMMITTEE

ACADEMIC YEAR 2024-25

EXAMINATION COMMITTEE			
Sr. No.	Name	Designation	Mobile No.
01	Prof. (Dr). M. G. Saralaya	Chairman	9265789039
02	Mr. N. R. Inamdar	Exam Incharge	9322821313
03	Mr. S. S. Upadhye	Member	9423560416
04	Mr. S. B. Sisale	Member	9021867733
05	Miss. S. B. Nagare	Member	9356059224
06	Ms. P. S. Menkudale	Student Representative	9699623883
07	Mr. O. D. Maigur	Student Representative	9022441798
08	Miss. S. S. Kiroolkar	Student Representative	8999621824
09	Mr. V. S. Havaldar	Student Representative	8208712124

OBJECTIVES OF EXAMINATION COMMITTEE

- 1) To set out uniform codes of conduct for each official engaged in connection with examinations held at institution.
- 2) To conduct all types of examinations in Institution smoothly and therefore make all other arrangements connected therewith.
- 3) To keep vigil on all aspects of the conduct of examination and see that the cases of malpractice, copying and impersonation etc. occurring in the examinations are duly booked and reported to Head of the Institution with relevant documents.

ROLE AND RESPONSIBILITY OF EXAMINATION COMMITTEE

Following are the roles and responsibilities of Examination committee of Institute.

- 1) The Examination Committee shall-
 - i. Ensure proper organization of Examinations and periodic tests.
 - ii. Appoint Paper-setters and Examiners for periodic tests, from amongst the teachers who teach the respective subject.
 - iii. Obtain two sets of question papers in sealed covers in the respective subject for periodic tests. The Head of the Institute shall draw at random one of such sealed covers containing question papers. This sealed cover with seal intact shall then be sent to the examination Incharge for printing/zeroxing.
 - iv. Undertake, exercise and experiment in examination reforms.
- 2) At the beginning of the term the Committee shall prepare the calendar of the Periodic Tests including theory and practical as per the Examination Scheme of Maharashtra State Board of Technical Education, Mumbai and notify the same to the students.
- 3) The assessment of answer-books for all Periodic Tests shall be done by respective subject Incharge. After the assessment, the mark sheet will be prepared by the examiner.
- 4) The Committee shall arrange for strict vigilance during the conduct of examination so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.
- 5) In order to investigate and take disciplinary action for malpractices on the part of candidates, paper-setters, examiners, teachers or any other persons connected with the conduct of examination.
- 6) The commendations of the Examination Committee shall be placed, which take the disciplinary action in the matter as it deems shall fit.
- 7) Two-third members shall constitute the quorum. If the meeting is adjourned for want of quorum, then no quorum shall be required for such meeting.
- 8) The Committee shall meet minimum three times during the academic year and such other times as may be required.
- 9) The Examination Committee Chair and Examination Incharge are responsible for producing detailed and accurate records of the Committee's proceedings and provide a clear and accurate account of the decisions that have been made by the committee and the reasons behind those decisions. Minutes and associated documentation should be stored in a secure but accessible location. The minutes are not part of the College's published information, but may be referred to in the case of an appeal against an Examination Committee decision.
- 10) The Committee shall perform such other duties and responsibilities which are assigned to it from time to time by the Maharashtra State Board of Technical Education, Mumbai and Board of Management.

EXAMINATION REFORMS

Examinations/student assessments play a very important role in deciding the quality of education system in terms of grades; examinations need to ensure that the desired learning outcomes have been achieved by the students. The program outcomes and objectives are crucial and their achievement needs to be proved through accurate and reliable assessment method. For improving the structure and quality of assessment institute follow the instructions as per AICTE/MSBTE Examination reformation policy.

We at ADCBP Ashta (D. Pharm), formulate the Examination Question Paper based on following points:

a) Alignment of questions to course outcomes

While designing question papers at institute level or sessional exam we are using Revised Blooms taxonomy to check cognitive skills of students. Paper Setter takes utmost care that each and every question which was designed must map with CO's of course and it must be as per cognitive domain prescribed by Blooms taxonomy.

b) Level of learning (cognitive) student is expected to achieve

The choice of action verbs while constructing assessment questions is very important. The paper setter has to use those action verbs given by Blooms taxonomy as per different cognitive levels. These verbs help us not only to describe knowledge, skills and abilities of students but also to frame the examination or assignment questions that are appropriate to the level we are trying to assess.

c) Assessment method to be adapted,

We at ADCBP Ashta (D. Pharm) following the examination pattern given by MSBTE, Mumbai. Apart from that we are following other educational experiences that are recommended to teach and assess professional outcomes and higher order cognitive abilities,

Concept map

Class test

Assignments

Multiple Choice Questions

Puzzles

Models

Students Practical Training

Question Paper Approval Committee

Examinations are an integral part of the College's services and the examiners involved have a key role in ensuring College execute high quality examinations that are transparent, reliable, valid and fair. The recycling of examination questions for theory and practical sessional and college level examinations is a poor practice and it may result in inequitable treatment of students. Also printing

mistake, repetition of questions, questions that are out of syllabus should be avoided by paper setter. In order to scrutinize the question papers set by a paper setter for sessional and college level examinations, the Annasaheb Dange College of B Pharmacy, Ashta (D. Pharm) has 'Question Paper Approval Committee' headed by the Head of the Institution.

This committee takes several initiatives to ensure better standards and improve accuracy and scope of question papers set for all types of examinations at college level.

Objectives of Question Paper Approval Committee

1. To prepare out uniform codes of paper setting for examinations held at college level.
2. To check question papers for any aberrations, errors, spelling mistakes, pattern, scope, distribution of marks etc. or any other lapse and providing necessary corrections.
3. To increase the standards of sessional and college level examinations.

Examination Pattern

❖ ER 2020

There shall be an examination for Diploma in Pharmacy (Part-I) to examine students of the first year course and an examination for Diploma in Pharmacy (Part-II) to examine students of the second year course. Each examination may be held twice every year. The first examination in every year shall be the annual examination and the second examination shall be supplementary examination. The examinations shall be of written and practical (including oral) nature. Carrying maximum marks for each part of subject, as indicated in following table,

Diploma in Pharmacy (Part-I) Examination (ER2020)

Subject	Max. Marks in Theory			Max. Marks in Practical		
	Examination	Sessional	Total	Examination	Sessional	Total
Pharmaceutics	80	20	100	80	20	100
Pharmaceutical Chemistry	80	20	100	80	20	100
Pharmacognosy	80	20	100	80	20	100
Human Anatomy & Physiology	80	20	100	80	20	100
Social Pharmacy	80	20	100	80	20	100
			500			500

Diploma in Pharmacy (Part-II) Examination (ER2020)

Subject	Max. Marks in Theory			Max. Marks In Practical		
	Examination	Sessional	Total	Examination	Sessional	Total
Pharmacology	80	20	100	80	20	100
Community Pharmacy and Management	80	20	100	80	20	100
Biochemistry and Clinical Pharmacy	80	20	100	80	20	100
Pharmacotherapeutics	80	20	100	80	20	100
Hospital and Clinical Pharmacy	80	20	100	80	20	100
Pharmacy Law and Ethics	80	20	100	-	-	-
			600			500

(a) Mode of examinations:

Each end year examination of 80 marks shall be whether theory or practical (also viva voce) in the subject mentioned in above table shall be of three hours duration. A candidate who fails in theory or practical examination shall reappear in such theory or practical paper(s) as the case may be.

Award of sessional marks and maintenance of records:

A regular record of both theory and practical class work and examinations conducted in an institution imparting training for Diploma in Pharmacy Part-I and Diploma in pharmacy Part-II courses, shall be maintained for each student in the institution and **20 marks for each theory and 20 marks for each practical subject** shall be allotted as sessional.

There shall be at least **three periodic sessional examinations** during each academic year. The **highest aggregate of any two performances** shall form the basis of calculating sessional marks.

The sessional marks in practical's shall be allotted on the following basis:

Actual performance in the sessional examination = 10

Day to day assessment in the practical class work = 10

(b) Minimum marks for passing the examination:

A student shall not be declared to have passed Diploma in Pharmacy examination unless he/she secures at least **40% marks in each of the subject separately in theory examination, including sessional marks and at least 40% marks in each of the practical examination including sessional marks.** The candidates securing 60% marks or above in aggregate in all subjects in a single attempt at the Diploma in Pharmacy (Part-I) or Diploma in Pharmacy (Part-II) examinations shall be declared to have passed in first class the Diploma in Pharmacy (Part-I) or Diploma in Pharmacy (Part-II) examinations, as the case may be. Candidates securing 75% marks or above in any subject or subjects provided he/she passes in all the subjects in single attempt, will be given distinction in that subjects(s).

❖ **ER 2020**

1) Theory Examination

Sessional Exams

There shall be **two or more periodic sessional (internal assessment) examinations** during each academic year. The duration of the sessional exam shall be **90 minutes**. The **highest aggregate of any two performances** shall form the basis of calculating the sessional marks. The scheme of the question paper for theory sessional examinations shall be as given below.

1.	Long Answers (Answer 3 out of 4)	3 x 5	15
2.	Short Answers (Answer 5 out of 6)	5 x 3	15
3.	Very Short Answers (Answer any 5 out of 6)	5 x 2	10
	Total		40 marks

Internal assessment: The marks secured by the students out of the **total 40 shall be reduced to 20 in each sessional**, and then the internal assessment shall be calculated based on the best two averages for 20 marks.

Final Board Exams

The scheme of the question paper for the theory examinations conducted by the examining authority (Board / University) shall be as given below. The duration of the final examination shall be 3 hours.

1.	Long Answers (Answer 6 out of 7)	6 x 5	30
2.	Short Answers (Answer 10 out of 11)	10 x 3	30
3.	Very Short Answers (Answer any 10 out of 11)	10 x 2	10
	Total		80 marks

2) Practical Examination

Sessional Exams

There shall be **two or more periodic sessional (internal assessment) practical examinations** during each academic year. The duration of the sessional exam shall be **three hours**. The **highest aggregate of any two performances** shall form the basis of calculating the sessional marks. The scheme of the question paper for practical sessional examinations shall be as given below,

1.	Synopsis	10
2.	Experiments	50*
3.	Viva voce	10
4.	Practical Record Maintenance	10
	Total	80 marks

* The marks for the experiments shall be divided into various categories, viz. major experiment, minor experiment, spotters, etc. as per the requirement of the course.

Internal assessment: The marks secured by the students out of the **total of 80 shall be reduced to 10 in each sessional**, and then the internal assessment shall be calculated based on the best two averages for 10 marks from the sessional and other 10 marks shall be awarded as per the details given below.

1.	Actual performance in the sessional examination	10 marks
2.	Assignment marks (Average of three)	5 marks*
3.	Field Visit Report marks (Average for the reports)	5 marks\$
	Total	20 marks

*, \$ Only for the courses given with both assignments and field visit/s

Final Board Exams

The scheme of question paper for the practical examinations conducted by the examining authority (Board / University) shall be as given below. The duration of the final examination shall be 3 hours.

1.	Synopsis	10
2.	Experiments	60*
3.	Viva voce	10
	Total	80 marks

* The marks for the experiments shall be divided into various categories, viz. major experiment, minor experiment, spotters, etc. as per the requirement of the course.