



ANNASAHEB DANGE COLLEGE OF B PHARMACY, ASHTA

(D Pharm & B Pharm)

(Approved by PCI, New Delhi, Govt. of Maharashtra, DTE, Mumbai & Affiliated to Shivaji University, Kohapur & MSBTE Mumbai)



Accredited by NAAC with A+ Grade & 3.48 CGPA



NBA Accredited D. Pharmacy Program

Ref. ADCBP 2023-24 647

Date: 20|06|2024

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NOTICE

The members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of the Internal Quality Assurance Cell (IQAC) will be held on, Saturday 29th of June 2024 at 04.00 pm in the Board Room of Annasaheb Dange College of B Pharmacy, Ashta, under the chairmanship of respected Principal Prof. (Dr.) Saralaya M. G. to discuss the following items. You are hereby requested to attend the meeting.

Agenda of the Meeting,

Agenda No. 01: To read and confirm the minutes of the previous IQAC Meeting.

Agenda No. 02: To review the action taken report of previous meeting

Agenda No 03: To outline key focus areas for the academic year 2024-25

Agenda No 04: To discuss the requirements of the Master of Pharmacy program

Agenda No 05: To plan and organize workshops and training sessions for improving student technical skills and soft skills.

Agenda No 06: To review the requirements for the AQAR and assign related responsibilities Agenda No. 07: Any other matter with the permission of chair

Coordinator



Annasaheb Dange College of B. Pharmacy, Ashta.







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MINUTES OF THE MEETING

The meeting of all members of the Internal quality assurance cell (IQAC) was held on, Saturday 29th of June 2024 at 04.00 pm in the Board Room of Annasaheb Dange College of B Pharmacy, Ashta, under the chairmanship of respected Principal Prof. (Dr.) Saralaya M. G. Following members were present for meeting.

Sr. No	Name	Designation
1.	Prof. (Dr.) Saralaya M. G. (Principal ADCBP, Ashta.)	Chairperson
2.	Prof. Kanai R. A. (Executive Director, SDSS, Islampur)	Member
3.	Mr. Sajane S. J. (Vice-Principal, Admin)	Member
4.	Dr. Honmane S. M. (HOD, Pharmaceutics)	Member
5.	Dr. Momin Y. H. (HOD, Pharmaceutical chemistry)	Member
6.	Mr. Sutar G.V. (HOD, Pharmacology)	Member
7.	Mr. Pattekari S. N. (Exam Incharge)	Member
8.	Mr. Thorawade K. M. (Feedback coordinator)	Member
9.	Mr. Upadhye S. S. (HOD, Diploma)	Member
10.	Mr. Ghaste V. A, (Student Representative)	Member
11.	Dr. Tamboli E.T. (Vice Principal Academics and HOD Pharmacognosy)	Member and Coordinator

The following points were discussed by the committee members

Agenda No. 01: To read and confirm the minutes of the previous IQAC Meeting

Discussion: The minutes of the previous IQAC meeting were reviewed and approved with no further changes.

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Agenda No. 02: To review the action taken report of previous meeting

Discussion: The action taken report of the previous IQAC meeting was presented by the IQAC coordinator and the action taken report was approved.

Agenda No 03: To outline key focus areas for the academic year 2024-25

Discussion: The committee discussed the key focus areas for the upcoming academic year 2024-25. During the discussion emphasis was given on curriculum enrichment, student support system, and assessment methods. Members agreed on the need to enrich the curriculum with industry aspects to improve student employability. To evaluate student performance effectively, a desirable assessment framework will be implemented, which will be helpful for continuous improvement.

Agenda No 04: To discuss the requirements of the Master of Pharmacy program

Discussion: In discussing the Master of Pharmacy program, members identified specific requirements for successful curriculum implementation. It was decided that faculty would collaborate to implement the curriculum and to meet the need of both academic and industry standards. Collaboration with local pharmaceutical companies for internships and projects was emphasized to provide students with real-world experience and enhance their learning.

Agenda No 05: To plan and organize workshops and training sessions for improving student technical skills and soft skills

Discussion: The committee members suggested several workshops and training sessions aimed at improving student skills. All members agreed upon that technical skill workshops focusing on current pharmacy practices, and emerging technologies in the pharmaceutical industry should be organised. Additionally, soft skills training sessions, such as effective communication, teamwork, and leadership, will be organized to better prepare students for professional environments.

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Agenda No 06: To review the requirements for the AQAR and assign related responsibilities

Discussion: The committee reviewed the requirements for the Annual Quality Assurance Report (AQAR) and emphasized the importance of timely completion and submission. Members assigned specific responsibilities to various faculty members for collecting necessary data and documentation. A timeline was established to ensure that each section of the AQAR is completed efficiently. Regular follow-up sessions will be scheduled to monitor progress and address any challenges.

Agenda No 7: Any other matter with the permission of the chair

Discussion: Members were invited to raise any additional matters for discussion or consideration but no point was raised by committee members.

The meeting concluded with a summary of key decisions, action to be taken, and the date and time for the next IQAC meeting.

IQAC Coordinator



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ACTION TAKEN REPORT

The following actions were taken as per the decisions made in the meeting of the Internal Quality Assurance Cell (IQAC) which was held on, Saturday 29th of June 2024 at 04.00 pm in the Board Room of Annasaheb Dange College of B Pharmacy, Ashta.

Agenda No 03: To outline key focus areas for the academic year 2024-25

Action taken: To evaluate student performance effectively, a desirable assessment framework based on outcome based education philosophy has been implemented, which will be helpful for continuous improvement. In that regard the modifications are made to set the desired output level of the students performance.

Agenda No 04: To discuss requirements of Master of Pharmacy program

Discussion: In virtue of Master of Pharmacy program, the requirements of books, instruments, apparatus and chemicals was assessed by head of the department. The respective requirements were purchased and made available for staff and students for better implementation of curriculum.

Agenda No 05: To plan and organize workshops and training sessions for improving student technical skills and soft skills

Action taken: Training session and webinar were organised for overall student development Certification Bridge course on Hands on training on Computer aided Drug Design Softwares was organized by Department of Pharmaceutical Chemistry at the regular interval on Saturdays. Action taken: Online Webinar on career guidance, GPAT exam preparation and development of soft skills 30th August 2024.

Agenda No 06: To review the requirements for the AQAR and assign related responsibilities

Action Taken: To ensure timely and accurate preparation of the Annual Quality Assurance Report (AQAR), a comprehensive review of the requirements was conducted. Key areas were identified, and responsibilities were allocated to respective staff members for data collection, documentation, and report compilation.

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